



The 2023 Premium Program:

Our weekly maintenance program includes the following services:

- Mowing of all turf areas, removal of clippings and any other landscape debris* hauled away (28 weekly visits). Mowing pattern changed weekly. *typical debris, excludes storm debris.
- String line trimming will be completed around all existing plant beds and obstacles weekly.
- Grass clippings and leaves blown off all hard surfaces during visit.
- Weeding (1 per month) and cultivation of bare soil beds (2x per season).
- Pruning new growth of shrubs and intermediate sized ornamental trees, up to 12' tall, as needed. All debris will be picked up and hauled away.
- Plant bed edging (2x per season) between existing plant beds and lawn areas. We attempt to retain the current bed size. All debris is picked-up and hauled away.
- Perennials and groundcover will be cut back as needed throughout the growing season.
- Core aerate turf grass areas (1x per season, fall).
- Fall Clean-ups (2 visits spaced out 10 – 14 days in November) consisting of removing leaves and debris from plant beds and lawn areas. Additionally, some perennials are cut back according to the best care practices for specific plants. Other perennials and ornamental grasses having desirable winter characteristics are left standing. All debris will be picked-up and removed from the property or placed in the Right of Way as villages allow.

Additional Services: May be added to the Premium maintenance program

- Spring Cleanup begins in mid-March, or as soon as weather permits, and continue through mid-April. They consist of removing leaves and debris from plant beds and lawn areas, the cutting back of perennials and ornamental grasses that were left to stand for winter interest. Upon completion, all debris accumulated will be removed from the property
- Leaf mulch installation for perennials and groundcover beds
- Hardwood mulch installation for woody tree and shrubs in beds
- Fertilization program- (5) applications of premium fertilizer, (1) application pre-emergent and (2) applications of broad-leaf weed control.
- Premium Fertilizer Program- (7) Application of premium fertilizer, (1) application pre-emergent and (2) applications of broad-leaf weed control
- Annuals Seasonal Display - (4) seasonal rotations of spring, summer, fall and winter decor.
- Holiday Lighting - custom designed for your property
- Winter Pruning - additional pruning of the trees and shrubs that require larger cuts or re-shaping

Acceptance of contract for 2023

The above prices, specifications, and conditions are satisfactory and hereby accepted. Buhrman Design Group, Inc. is authorized to do the work as specified and payment will be made as outlined above. This contract is due upon acceptance to allow for scheduling purposes.

Buhrman Design Group, Inc: _____ Date: _____
Matt Schaefer

Authorized Signature: _____ Date: _____

Payment plan for 2023

One of the following payment plans is selected. Please indicate your selection on the copy that will be sent to our office. Payment is required with the signed contract.

- Yearly prepayment plan option: (Check or cash only for the pre-payment discount)**
A five percent (5%) discount is applied when the signed contract and check or cash is received by March 1, 2023. If payment is not received by March 1, 2023, the monthly payment option will be in effect. **Yearly Prepayment:**
- Monthly payment option: (March thru October, Cash or Check)** This option consists of EIGHT equal monthly payments. When this option is applied, there is no applicable discount. An invoice will be sent after the beginning of each month with payment requested within ten (10) days of receipt.
/ 8 months (March thru October) = Monthly Payment:
- Monthly credit card payment option:** March thru October; Visa/Mastercard payment accepted) This option consists of EIGHT equal monthly payments without any discount applied. If this payment plan is selected, the signed contract is due by March 1, 2023, and the first payment will be posted to your account. Circle the card you will be using **Visa or Mastercard**

Card Number: _____ **Expiration Date:** _____

Authorization Signature: _____

I authorize Burman Design Group, Inc. to apply the credit card monthly payment to the credit card information I have provided above. The first installment will be applied to your card on the date of acceptance, and subsequent payments will be applied on the first (1st) of the remaining months. **Monthly Credit Card Payment:**

Cancellation of contract

-Pre-pay clients: contract cancellation prior to completion of work identified herein are eligible for a refund less administrative cost.

-Non-prepay clients will be subject to an administrative fee for early contract cancellation.

-All contracts terminated prior to completion will result in a loss of all discounts when determining the final account reconciliation.

Notice to Owner

Under the Mechanics' Lien law, any contractor, subcontractor, laborer, materialman, or other person who helps to improve your property and is not paid for labor, services, or material has a right to enforce a claim against your property. Under the law, you may protect yourself against such claims by filing, before commencing such work of improvement, an original contract for the work of improvements of a modification thereof, in the Office of the County Recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in an amount not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract, be conditioned for the payment in full of the

claims of all persons furnishing labor, services, equipment, or materials for the work described in said contract. Client agrees to pay Contractor a service charge of 1.5% per month or 18% per annum or the highest rate permitted by applicable law on invoices not paid by Client within thirty (30) days of the date of invoice. Client further agrees to pay Contractor's costs of collection including attorneys' fees, court costs and any other expenses incurred by Contractor in collecting amounts past due. This contract is subject to assignment by Buhrman Design Group, Inc. Buhrman Design Group, Inc. cannot and will not be held responsible for damage to any underground utilities, or any privately owned underground service. Every effort will be made to locate such items and thus attempt to avoid damage